



Adams, Stevens & Bradley, Ltd.

450 Seventh Avenue, Suite 1608 • New York, N.Y. 10123 • Tel: (212) 695-8050 • Fax: (212) 695-6090

Debtor Information

Date _____

Company Name or Trade Name

Contact

Address _____

Tel. # _____

Fax. # _____

Balance Due

Last Payment Date and
Amount

Type of Documentation: Invoices Statements Contracts Other

Commercial Rates

25% For the First \$4,000.00
20% There After
15% For any Account Less
Than 90 Days

Consumer Rates

35% For the First \$4,000.00
30% There After
25% For any Account Less
Than 90 Days

40% For Any Amounts Less Than \$250.00

Merchandise Returns Will Be Billed At 50% of the Agreed Upon Fees.

Adams, Stevens & Bradley Reserves the Right To Offset Any Charges That May Have Been Occurred. Including But Not Limited To, Direct Payments To Clients, Legal Fees and Processing Fees.

If Legal Action Is Necessary Adams, Stevens & Bradley Is Authorized To Forward This Account To A Local Attorney And There Will Be an Additional Charge Of 10% To the Agreed Upon Fees.

Any Checks We Receive On The Within Account Shall Be Deposited In Our Account For Distribution. Adams, Stevens & Bradley Is Specifically Authorized To Deposit All Checks Made Payable To Adams, Stevens & Bradley And / Or To You Our Client.

Creditor Information

Company Name Or Trade Name

Contact

Title

Address _____

Tel. # _____

Fax. # _____



International Association
of Commercial Collectors,
Inc.



AMERICAN COLLECTORS
association member